

# ALIREZA GHOLIPOUR

## Director of Financial, Administrative, and Support Affairs



+98 9166420158

[newgholipour@yahoo.com](mailto:newgholipour@yahoo.com)

Address: Unit 1, No. 30, Khaneh Pedari  
Apartment, 4<sup>th</sup> Banafsheh alley, 15<sup>th</sup> of  
Khordad St., Imam Khomeini Blvd.,  
Rasht, Gilan, Iran

### Highlights

Director of Financial, Administrative, and Support Affairs, with 24 years of specialized experience, having outstanding skills. Proficient in cost control, cost under management reduction, budget planning and workforce development

### Experience

#### EDUCATION

**Bachelor of Arts:** Law, Islamic  
Azad University, Rasht, Gilan,  
2020

CGPA: 18.66

**Bachelor of Arts:** Accounting,  
Payame Noor University,  
Andimeshk, Khuzestan, 2011  
CGPA: 16.84

#### SKILLS

- ❖ Microsoft Word & Excel
- ❖ Rayvarz Accounting Software
- ❖ Hamkaran System Program
- ❖ Salary, Wage, Tax, and Insurance thereof
- ❖ Hardware assembly, installation, and operation

#### LANGUAGE

Farsi (Mother Language)  
English (B1)

#### SOCIAL MEDIA

LinkedIn: alireza gholipour  
Instagram: alirezagholipour2

- Director of Financial and Administrative Affairs of Gilan Water Treatment Plant  
Start Date: 2016 End Date: to date  
Duties and Achievements: Management and strategy of accounting, warehouse, administrative and security units
- Director of Financial, Administrative, and Support Affairs of Uma Oya Dam and Power Plant; Wellaway, Sri Lanka  
Start Date: 2014 End Date: 2016  
Duties and Achievements: Management and strategy of accounting, warehouse, administrative and security units
- Director of Financial, Administrative, and Support Affairs of Persian Gulf Petroleum Company, Bandar Abbas, Iran  
Start Date: 2008 End Date: 2013  
Duties and Achievements: Management and strategy of accounting, warehouse, administrative and security units
- Director of Financial, Administrative, and Support Affairs of Persian Gulf Mobin Azan Petrochemical Company; Asaluyeh, Bushehr, Iran  
Start Date: 2003 End Date: 2008

Duties and Achievements: Management and strategy of accounting, warehouse, administrative and security units

- Accountant of Alphasam Company, Karkheh Dam, Andimeshk, Khezestan, Iran;  
Start Date: 2001 End Date: 2003  
Duties and Achievements: Carrying out accounting and warehousing duties and the daily affairs of the Fund
- Warehouseman/Cashier of Shokri Contracting Company, Karkheh Dam, Andimeshk, Khezestan, Iran;  
Start Date: 2000 End Date: 2001  
Duties and Achievements: Carrying out the daily affairs of the Fund, warehousing and supervision of the site personnel

### **Personal Details**

Gender: **Male**

Nationality: **Iranian**

Date of Birth: **April 10, 1978**

Marital Status: **Married**

Military Service: **Completed**

### **Certification**

- Class One Driver's License (Heavy Vehicles)